



Spooner Row, Sutton & Wattlefield
Community Council
 Where community matters

Financial Statement – Q3 FY20/21

Invoice & Payee Details		Account			Authorisation Details		Income				
Invoice: Description	Payee	Receipts	Payments	Cash Balance	Meeting Minutes	Para	Precept	CIL	Leases	Other	VAT Refund
			B/F	£79,904.54							
Clerks Wages - September 2020	Mrs Maria Hutson		(£210.72)	£79,693.82	24-Sep-20	8.a					
Playing field 2 x grass cut and trim (Inv: 1138)	Greenscape		(£216.00)	£79,477.82	24-Sep-20	7.a					
Playing field 2 x grass cut and trim (Inv: 1139)	Greenscape		(£216.00)	£79,261.82	24-Sep-20	7.a					
FY20/21 Q2 HMRC PAYE Payment (Jul & Aug)	HMRC PAYE		(£96.40)	£79,165.42	24-Sep-20						
Planning Webinar Cllr Cleary (Inv: 4261)	NALC		(£30.00)	£79,135.42	30-Oct-20	7.a					
Planning application fee - SR Noticeboard	South Norfolk Council		(£91.00)	£79,044.42	30-Oct-20	7.b					
Clerks Wages - October 2020	Mrs Maria Hutson		(£194.30)	£78,850.12	30-Oct-20	8.a					
Number People - Council Telephone Number	Cllr Ward		(£5.00)	£78,845.12	30-Oct-20	8.c					
12 x 2nd Class Stamps	Mrs Maria Hutson		(£7.80)	£78,837.32	30-Oct-20	8.c					
External Audit Fee FY19/20	PKF Littlejohn LLP		(£350.00)	£78,477.32	30-Oct-20	8.c					
ReQuestaPlan - Spooner Row Noticeboard Plan	Cllr Ward		(£13.20)	£78,464.12	30-Oct-20	8.e					
Bottle bank adopter payment	South Norfolk Council	£ 200.00		£78,664.12						£200.00	
Playing field bridge replacement sleepers	CJB Contracting Services		(£250.00)	£78,404.12	30-Oct-20	8.f					
Clerks Wages - October 2020	Mrs Maria Hutson		(£194.30)	£78,209.82	26-Nov-20	8.a					
Planning Webinar Cllr Foster (Inv: 4303)	NALC		(£30.00)	£78,179.82	26-Nov-20	8.c					
Clerks CILCA Training	Marlingford & Colton Parish Council		(£293.00)	£77,886.82	26-Nov-20	8.e					
Playing field tree maintenance (Inv: 601)	Wymondham Tree Services		(£650.00)	£77,236.82	26-Nov-20	8.f					
Parish Partnership - 50% SAM2 Refund	Norfolk County Council	£ 1,669.50		£78,906.32						£1,669.50	
Street Light Payment	South Norfolk Council	£ 2,400.00		£81,306.32						£2,400.00	
Clerks Wages - December 2020	Mrs Maria Hutson		(£194.30)	£81,112.02	26-Nov-20	8.a					
		£4,269.50	(£3,062.02)	£81,112.02			£0.00	£0.00	£0.00	£4,269.50	£0.00
							£4,269.50				

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Invoice & Payee Details	Account		Income			
Invoice: Description	Payments	Cash Balance	Precept	CIL	Leases	Other VAT Refun


	BIF	£79,904.54				
Clerk's Wages - September 2020	(£210.72)	£79,693.82				
Playing field 2 x grass cut and strim (Inv: 1138)	(£216.00)	£79,477.82				
Playing field 2 x grass cut and strim (Inv: 1139)	(£216.00)	£79,261.82				
FY20/21 Q2 HMRC PAYE Payment (Jul & Aug)	(£96.40)	£79,165.42				
Planning Webinar Clr Cleary (Inv: 4261)	(£30.00)	£79,135.42				
Planning application fee - SR Noticeboard	(£91.00)	£79,044.42				
Clerk's Wages - October 2020	(£194.30)	£78,850.12				
Number People - Council Telephone Number	(£5.00)	£78,845.12				
12 x 2nd Class Stamps	(£7.80)	£78,837.32				
External Audit Fee FY19/20	(£360.00)	£78,477.32				
ReQuestaPlan - Spooner Row Noticeboard Plan	(£13.20)	£78,464.12				
Bottle bank adopter payment		£78,664.12			£200.00	
Playing field bridge replacement sleepers	(£260.00)	£78,404.12				
Clerk's Wages - October 2020	(£194.30)	£78,209.82				
Planning Webinar Clr Foster (Inv: 4303)	(£30.00)	£78,179.82				
Clerks CILCA Training	(£293.00)	£77,886.82				
Playing field tree maintenance (Inv: 801)	(£650.00)	£77,236.82				
Parish Partnership - 50% SAM2 Refund		£78,906.32			£1,669.50	
Street Light Payment		£81,306.32			£2,400.00	
Clerk's Wages - December 2020	(£194.30)	£81,112.02				
	(£3,062.02)	£81,112.02	£0.00	£0.00	£0.00	£4,269.50
						£4,269.50

Budget & Expenditure						
Staff Costs			Training		Expenses	
Salaries	Additional Hours	Training Time	Councillor's	Clerk	Councillor's	Clerk
£2,204.07	£528.28	£182.88	£1,050.00	£450.00	£100.00	£101.25
£2,915.23			£1,500.00		£201.25	
(£175.50)	(£35.22)					
(£96.40)			(£30.00)			
(£194.30)						
(£194.30)			(£30.00)	(£293.00)		
(£194.30)						
(£854.80)	(£35.22)	£0.00	(£60.00)	(£293.00)	£0.00	£0.00
£173.00	£208.72	£182.88	£990.00	£157.00	£100.00	£101.25
8%	40%	100%	94%	35%	100%	100%
£564.60			£1,147.00		£201.25	
19%			76%		100%	

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Invoice & Pagee Details			Account		Budget & Expenditure												
Invoice: Description	Payments	Cash Balance	Administration						Maintenance				Projects				
			Room Hire	Insurance	Software Licenses	Website	Telephone	Membershi p & Fees	Postage & Stationary	Playing Field	Bins	Safety Inspection	Plants	Small (in Year)	Medium (2 years)	Large (4 Years)	
			£216.00	£350.00	£100.00	£110.00	£60.00	£410.00	£75.00	£1,800.00	£429.00	£500.00	£100.00	£1,000.00	£2,500.00	£10,000.00	
			£1,321.00						£2,829.00				£13,500.00				
			BIF	£79,904.54													
Clerk's Wages - September 2020	(£210.72)	£79,693.82															
Playing field 2 x grass cut and strim (Inv: 1138)	(£216.00)	£79,477.82							(£216.00)								
Playing field 2 x grass cut and strim (Inv: 1139)	(£216.00)	£79,261.82							(£216.00)								
FY20/21 Q2 HMRC PAYE Payment (Jul & Aug)	(£96.40)	£79,165.42															
Planning Webinar Clr Clearu (Inv: 4261)	(£30.00)	£79,135.42															
Planning application fee - SR Noticeboard	(£91.00)	£79,044.42											(£91.00)				
Clerk's Wages - October 2020	(£194.30)	£78,850.12															
Number People - Council Telephone Number	(£5.00)	£78,845.12							(£5.00)								
12 x 2nd Class Stamps	(£7.80)	£78,837.32															
External Audit Fee FY19/20	(£360.00)	£78,477.32							(£360.00)								
ReQuestaPlan - Spooner Row Noticeboard Pla	(£13.20)	£78,464.12											(£13.20)				
Bottle bank adopter payment		£78,664.12															
Playing field bridge replacement sleepers	(£260.00)	£78,404.12															
Clerk's Wages - October 2020	(£194.30)	£78,209.82															
Planning Webinar Clr Foster (Inv: 4303)	(£30.00)	£78,179.82															
Clerks CILCA Training	(£293.00)	£77,886.82															
Playing field tree maintenance (Inv: 801)	(£650.00)	£77,236.82											(£650.00)				
Parish Partnership - 50% SAM2 Refund		£78,906.32											£ 1,669.50				
Street Light Payment		£81,306.32															
Clerk's Wages - December 2020	(£194.30)	£81,112.02															
	(£3,062.02)	£81,112.02															
			£0.00	£0.00	£0.00	£0.00	(£5.00)	(£360.00)	(£7.80)	(£1,602.00)	£0.00	£0.00	£0.00	£0.00	£0.00	£1,565.30	£0.00
			£180.00	(£21.79)	£100.00	£80.00	£35.00	(£382.52)	£67.20	(£448.47)	£429.00	£380.00	£79.80	£910.81	£2,541.71	£10,000.00	
			93%	-6%	100%	73%	58%	-93%	90%	-25%	100%	76%	90%	91%	102%	100%	
			£57.89						£440.33				£13,452.52				
			4%						16%				100%				


 Clr SMR Ward
 Responsible Financial Officer
 Date 8th January 2021


 Clr M Lemon
 Counter Signatory
 Date 9.1.2021