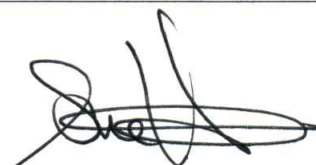


## Spooner Row Community Council Minutes

**Thursday 4<sup>th</sup> of August 2022 at 19:30, Spooner Row Village Hall**

<b>Present:</b>	Councillor Sue Hewitson	SH	Chair
	Councillor Stephen Ward	SW	RFO & Vice Chair
	Councillor Robert Foster	RF	
	Councillor Julian Halls	JH	
	Councillor Martyn Lemon	ML	
	Councillor Bernard Mansell	BM	(left during item 3)
	Dawn Clarke	DC	Clerk to the Community Council

1.	To consider accepting apologies for absence.	
2.	To receive declarations of interest on items on the Agenda and consider any requests for dispensations.	
	Councillor Julian Halls will not be taking part in individual planning applications as he is on the South Norfolk planning committee as a District Councillor. Councillor Martyn Lemon is Chair of Governors for Spooner Row Primary School with no pecuniary interest.	
3.	To confirm the minutes of the meeting held on Thursday July 7 <sup>th</sup> , 2022	
	Councillor Robert Foster noted the timber was not on this months Agenda. The Chair asked Councillor Robert Foster if he owned them. Councillor Martyn Lemon responded that in his opinion the timber belonged to Councillor Foster as an individual. The Chair closed the discussion about the timber. Councillor Bernard Mansell wished for it to be recorded that he is disgusted by the messages and emails being sent and received. The public reputation of the council is being damaged. Standing orders were suspended and a discussion held. At the end of the discussion Councillor Bernard Mansell resigned his post. The Chair thanked him for his work for the community and accepted his resignation. The minutes were confirmed to be a true record after hand amendment. Proposed SH, Seconded JH, For, SW, ML, Objected RF.	
4.	Opportunity for Public participation.	
	None	
<b>Planning – Councillor Martyn Lemon Lead</b>		
5.	To consider responding to planning applications:	
	a. By delegation: <a href="#">2021/2666 - Coopers Barn Top Common Spooner Row NR18 9JS</a>	
	b. Any applications arriving after the publication of this Agenda.	
	a. No objection has been recorded.	



	b. No further applications.	
<b>Finance – Councillor Stephen Ward, RFO</b>		
6.	<p>To consider approving the following payments:</p> <p>a. Salaries for June 2022: <b>£257.60</b></p> <p>b. Cllr Ward for Clerk's Microsoft O365 license: <b>£11.28</b></p> <p>c. Cllr Ward for RFO's Microsoft O365 license: <b>£4.56</b></p> <p>d. Spooner Row Village Hall, for meeting room hire (Apr-Jun 22): <b>£39.00</b></p> <p>e. Cllr Foster for football goal net clips: <b>£10.99</b></p> <p>f. Mark Harrod for football goal nets, spring clips and pegs: <b>£121.29</b></p>	
	<p>A contractual payment was made on 1/8/22 to EON for unmetered electricity supply <b>£35.80</b></p> <p>Proposed SW, Seconded RF, agreed.</p>	
<b>Ongoing Items</b>		
7.	School Liaison (Verbal update) ML.	
	Councillor Martyn Lemon noted that the school has broken up for the summer recess, the new intake numbers are down a little but this will not affect the staffing levels. School returns after our next meeting in September.	
8.	Playing Field (Verbal Update) BM.	
	Councillor Robert Foster will take on the basket ball frame painting.	
9.	Tress for the Jubilee / Council Area (Verbal Update) JH.	
	<p>The free trees from the Woodland Trust (linked with the Green Canopy) come in 15s and are made of 3 native species. There is a large amount of administration required to acquire them for the community.</p> <p>Councillor Robert Foster was asked to contact highways regarding the placing of trees in verges. (item 15, March 2022) No clear response had been given.</p> <p>Other sources and varieties were suggested.</p> <p>It was proposed to decline the offer of free trees from the Woodland Trust.</p> <p>Proposed SH, Seconded ML, agreed</p> <p>The intention to plant tree(s) to commemorate the Queen's Jubilee remains.</p>	JH
10.	Society of Local Clerks guidance on roles and responsibilities for Clerk, Council and Councillors / JH.	
	<p>The Society of Local Clerks in March 2022 published an article regarding roles and responsibilities. There is national concern about the roles of councillors and them acting (unlawfully) alone instead of at the instruction of the whole council and taking the role of the Clerk in relationship to instructing contractors and outside individuals. Councillor Julian Halls was concerned that contractors are contacting councillors directly not using the Clerk. Councillor Robert Foster said he would not come to council should any outside contractor approach him.</p> <p>Councillor Julian Halls is worried that the blurring of lines in respect to ownership of tasks.</p> <p>Councillor Stephen Ward reminded that it was originally decided that leads were to reduce costs and as prior Clerks did not want an extensive role.</p> <p>Councillor Martyn Lemon noted that being local was an advantage in the role of a liaison.</p> <p>The Clerk and RFO noted the multiple addresses have caused problems and security of post is of concern.</p>	





	The Clerk is to check PO Box prices and also review external communications via The Clerk this is to go onto the September Agenda.	DC
11.	School Mobile Classroom Lease Renewal / SH.	
	Comments have been returned to the chair and sent back to the solicitor; we are waiting for the updated contract to be returned.	SH
<b>Communication</b>		
12.	Correspondence DC a. Street Naming (Hestia) b. Any correspondence arriving after the publication of this Agenda	
	a. Councillor Julian Halls was waiting for a response from Stuart Pontin at South Norfolk District Council. It was felt that Hestia has not followed the procedure regarding street naming and that South Norfolk District Council did not follow it's own policy document. Councillor Julian Halls, as a district councillor, was asked to contact South Norfolk about not following their own policy. b. Letter from Lady Danet, it was decided not to re-publish as this has been distributed widely in the media.	JH
<b>Meeting Closure</b>		
13.	Matters for next meeting and any emergency items.	
	School & Playing field (SH/ML to develop the costings for the fence) Proposals for the woodland. Co-option: waiting for elections and being quorate. Post office box costs and point of contact for communications. Standing orders and policies (timeline for updating) Clerk training update (verbal update given)	SH/ML ML/SH SW/DC DC DC DC
14.	To confirm date and venue for the next meeting; Thursday September 1 <sup>st</sup> 7:30pm in Spooner Row Village Hall. Meeting closed at 21:19	

Signed: 

Date: 8th Oct 2022